



## CAREER FIREFIGHTER/EMT APPLICATION PACKAGE

**Please review this application package carefully. In addition to submitting a completed application, there are additional steps that a candidate must take to successfully navigate this hiring process.**

- Once your completed application package has been submitted via hand-delivered, all further communication throughout the hiring process will be electronic via email correspondence.
- Please complete this application in full. Copies of licenses, certifications, and all corresponding certification dates will be required to be submitted with your completed application. Failure to include any of the required documentation may be grounds for elimination from the hiring process.
- Applications shall be received via hand-delivered to our station by the **application deadline of February 17<sup>th</sup>, 1800 hours.**

Hand Delivery: 780 Woodlane Road Westampton, NJ 08060  
Accepting applications M-F between 9:00AM and 6:00PM

- This application can be completed by pen, or by typing in the required fields and printing the document.
- When printing the document, please only print “one-sided”, do not submitted “two sided” forms.
- **THIS PROCESS AND APPLICATION IS TO ESTABLISH A HIRING LIST FOR CAREER FIREFIGHTER/EMT POSITIONS.**



## **FF/EMT Job Description**

### **A. General Description of Duties**

Under direction, performs highly responsible work involving the prevention and suppression of fires, and skilled Emergency Medical Technician lifesaving and technical emergency medical services work in the field. The employee is responsible for responding to emergency situations and assisting in the control and resolution of the situation. The employee works within the scope of established Fire Department rules, regulations and procedures, however, is expected to exercise considerable judgment and initiative, in emergency situations. Objective is to prevent and minimize injury and/or the loss of life and property in emergency and fire situations. Performs related work as directed.

### **B. SPECIFIC DUTIES AND RESPONSIBILITIES**

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

1. Operates, utilizes and maintains Fire Department equipment and gear; operates, tests and maintains pumps and hydrants.
2. Responds to fire alarms and emergency medical calls.
3. Suppresses and extinguishes fires; performs duties in compliance with all proper fire equipment and extinguishing procedures; calculates proper fire hose pressures; monitors fire suppression and rescue equipment.
4. Rescues victims from fire, vehicles, drowning, accidents and other harmful conditions; performs duties in compliance with all lifesaving policies and procedures as they apply to the Emergency Medical Technician.
5. Administers first-aid to injured or afflicted persons; stabilizes patients for transport; performs Cardiopulmonary Resuscitation (CPR); administers spinal and cervical immobilization; verifies vital signs; evaluates patient status.
6. Stabilizes patients; follows State rules, regulations and service Medical Director's standards for Emergency Medical Technician (EMT) level medical care.
7. Performs salvage operations after emergency situation is controlled and/or suppressed.
8. Performs custodial duties at the station; cleans and maintains Fire Station facilities and equipment; inspects fire equipment for necessary repairs.
9. May operate fire apparatus when needed or directed by supervisor.
10. Prepares and submits routine records and reports.
11. Participates in public education and community outreach programs.
12. Performs fire inspections when assigned.
13. Attends continuing education programs in firefighting and first aid.
14. Performs any duties as directed.

### **C. LICENSES, CERTIFICATIONS OR REGISTRATIONS**

1. Must possess the following
  - a. NJ DFS Firefighter I (or equivalent)
  - b. NJOEMS Emergency Medical Technician.
  - c. Current Cardiopulmonary Resuscitation (CPR) Certification.
  - d. FEMA ICS 100, 700, 800
  - e. Valid State of New Jersey Driver's License.



#### D. KNOWLEDGE, SKILLS AND ABILITIES

1. Considerable knowledge of current principles and practices of fire rescue and EMT work, governing laws, ordinances, policies and procedures.
2. Considerable knowledge of pre-established Township, County and State policies and procedures applicable to the work.
3. Skill in safe Basic Life Support methods (BLS), procedures and practices.
4. Skill in the principles and techniques of customer relations skills; ability to deal diplomatically with irate, violent or frantic individuals; ability to react quickly and calmly in emergency situations.
5. Ability to analytically observe, and objectively and clearly report routine and nonroutine, emergency and non-emergency activities.
6. Ability to understand and follow written and oral instructions.
7. Ability to clearly communicate information both verbally and in writing.
8. Ability to read, update and maintain various records and files.
9. Ability to operate basic office equipment.
10. Ability to access, operate and maintain various software applications.
11. Ability to establish and maintain effective working relationships with departmental staff, supervisors and the general public.
12. Ability to interpret a variety of instructions in written, oral, diagram, or schedule form.

#### E. PHYSICAL REQUIREMENTS

1. While performing the essential functions of this job some tasks involve the ability to exert very moderate physical effort in light work, typically involving some combination of sitting, standing and/or walking.
2. Emergency tasks and training involve the performance of physically demanding work, which may involve some combination of running, climbing or jumping, and may involve the lifting, carrying, pushing, and/or pulling of moderately heavy and/or heavy objects, materials and/or persons. (20-150 pounds).
3. Must be able to wear protective clothing and equipment for up to 60 pounds and work in extremely high temperatures and toxic atmospheres.
4. In responding to critical incidents, the incumbent may be exposed to fire, fumes or airborne particles, toxic or caustic substances, excessive noise, temperature extremes, and dampness/humidity. The incumbent may be exposed to possible bodily injury from falling from high, exposed places; moving mechanical parts of equipment, tools, and machinery.



**QUESTIONS ABOUT THE HIRING PROCESS  
SHALL BE DIRECTED TO:**

**Captain Mike Westdyk via email at [mwestdyk@wtes.us](mailto:mwestdyk@wtes.us)**

**EMAIL INQUIRIES ONLY PLEASE, NO PHONE CALLS.**

**THE STEPS IN OUR HIRING PROCESS AND MINIMUM  
QUALIFICATIONS TO APPLY ARE ON THE NEXT PAGES.**

**WESTAMPTON TOWNSHIP EMERGENCY SERVICES HAS MANY  
STEPS TO COMPLETE IN THIS HIRING PROCESS.**

**FIREFIGHTER/EMT positions are represented by local 3091 of  
the IAFF. Questions about the bargaining unit or terms and  
conditions of employment can be directed to Shop Steward Ben  
Guerrini via EMAIL at: [bguerrini@wtes.us](mailto:bguerrini@wtes.us)**



## Westampton Township Career Firefighter/EMT Hiring Process

|                             |  |  |
|-----------------------------|--|--|
| <b>MINIMUM REQUIREMENTS</b> | <b>Citizenship</b>                     | Must be a citizen of the United States, a resident of the State of New Jersey, and possess a valid New Jersey Driver's License within 60 days of appointment   |
|                             | <b>Language</b>                        | Must be able to read, write, and understand the English language   |
|                             | <b>Age</b>                             | 18 to 35 and eligible for NJPFRS pension enrollment, at the time of application closing date   |
|                             | <b>Criminal History</b>                | Must not have been convicted of any criminal offense involving moral turpitude which may include, but not be limited to crimes involving deceit, fraud, evil intent, and similar circumstances. (see N.J.S.A. 40A:14-81.2)   |
|                             | <b>Certification NJ Firefighter I</b>  | All candidates must possess certification as a NJ DFS NJ Firefighter I or Pro-Board FF1  |
|                             | <b>Certification NJ EMT &amp; CPR</b>  | All candidates must possess certification as a NREMT, PA EMT, NY EMT, NJ EMT or NJ MICP or ability to obtain within 60 days of appointment, with valid and current CPR card  |
|                             | <b>Application Review</b>              | All applications will be reviewed, and qualified candidates will be invited to a written examination   |
|                             | <b>Written Examination</b>             | All candidates will take a validated written examination. Candidates will be ranked from highest score to lowest, with the highest score indicating the highest ranking.   |
|                             | <b>List Established</b>                | After candidates have been ranked, selected candidates will progress to the next phase of the hiring process.  |
|                             | <b>Physical Agility</b>                | A Pass/Fail physical agility test will be required to be completed by selected candidates. Time will be kept, and the time will be used solely to break a tie in the candidate ranking.  |
|                             | <b>Interviews</b>                      | Candidate interviews will be conducted. Candidates will report for a scheduled panel interview, assessed, and ranked accordingly.  |
|                             | <b>Conditional Offer of Employment</b> | Based on the final ranking after testing, interviews, and the physical agility test, a Conditional Offer of Employment (COE) may be tendered.  |
|                             | <b>Medical/Physical</b>                | A comprehensive medical/physical examination will be conducted for candidates with a COE.  |
|                             | <b>Psychological Examination</b>       | All candidates with a COE will undergo a psychological examination and must receive a clear status.  |
|                             | <b>Background Investigation</b>        | A comprehensive background investigation will be conducted for candidates with a COE. Candidates with unfavorable outcomes during the background portion may be disqualified from the process.   |
|                             | <b>Condition(s) of Employment</b>      | If hired, and you do not already possess, a Condition of Employment is that the FF/EMT will need to complete the following training and/or achieve the following certifications: IS-100, IS-700, IS-800 NJ Disabilities Awareness, Hazardous Materials Awareness and Operations. Non-NJ EMTs will be required to obtain reciprocity within two months. |



## APPLICATION INFORMATION FOR **FIREFIGHTER/EMT** CANDIDATES:

- THE FF/EMT WRITTEN EXAM IS BY INVITATION TO QUALIFIED CANDIDATES AND THE EXAM DATES AND TIME ARE LISTED BELOW:
  
- **FIREFIGHTER/EMT (WRITTEN EXAM SATURDAY, CPAT SUNDAY)**
  - **WRITTEN EXAM**  
**SATURDAY, FEBRUARY 22<sup>nd</sup>, 10:00AM**  
(Business casual attire)  
Burlington County Emergency Services Training Center  
53 Academy Drive  
Westampton, NJ 08060  
Classrooms 1 and 2
  
- The written exam will be graded following completion of the exam on Saturday. Qualified candidates will be contacted via email on Saturday afternoon and invited to the CPAT on SUNDAY. Your time on Sunday will be assigned. Please see the next page for the Firefighter/EMT Candidate Physical Agility Test and Medical Release FORM 101.40A.
  
- **YOU MUST HAVE A COMPLETED PHYSICIANS RELEASE (FORM 101.40A) TO TAKE THE CPAT. PLEASE SCHEDULE WITH YOUR PHYSICIAN IMMEDIATELY. DO NOT GET DISQUALIFIED FROM THIS PROCESS BECAUSE YOUR DOCTOR CANNOT SEE YOU IN A TIMELY FASHION.**
  - **CPAT PHYSICAL AGILITY TEST**  
**SUNDAY, FEBRUARY 23<sup>rd</sup>, 9:00AM**  
**YOUR TIME WILL BE ASSIGNED IN YOUR EMAIL**  
(Physical agility attire, sneakers, etc.)  
Burlington County Emergency Services Training Center  
53 Academy Drive  
Westampton, NJ 08060  
Indoor Engine bays



## WESTAMPTON TOWNSHIP EMERGENCY SERVICES

780 Woodlane Road Westampton, NJ 08060 – (609) 267-2041

### Medical Clearance and Disclaimer of Liability for Physical Activity and Fitness for Duty

**To candidate/member: Provide the information requested below. The physician must complete the next section of this form.**

Candidate/Member Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Medical Exam Date: \_\_\_\_\_

**Note to candidates:** If you do not take the physical agility test within 60 days of your medical examination, you must obtain a new medical evaluation and complete a new disclaimer form.

### DO NOT WRITE BELOW - FOR PHYSICIAN'S USE ONLY

**NOTE TO PHYSICIAN:** Please be advised that the person whose name appears above has been scheduled to take the physical performance component of the examination for Firefighter/EMT or is seeking clearance after an occupational exposure, illness, injury, or protracted absence from duty/work. The applicant will be required to participate in strenuous physical activities, including those outlined in the Essential Job Tasks for Firefighter and/or Emergency Medical Technician, as described on the attached forms.

#### Physician's Determination:

I have reviewed NFPA 1582 (2018 Ed.) Standard on Comprehensive Occupational Medical Program for Fire Departments, Chapter 9 Essential Job Tasks - Specific Evaluation of Medical Conditions in Members to use as the basis for this medical evaluation for the firefighter candidate/member.  Yes  No

I have reviewed the (6) Emergency Medical Technician Essential Job Tasks are included herein, as adopted in the Westampton Township Emergency Services Emergency Medical Technician Job Description, rev. 9/10/18 to use as the basis for this medical evaluation for the Emergency Medical Technician candidate/member.  Yes  No

Can the candidate/member safely perform a physical performance test/the essential job Tasks without injury?  
 Yes  No

If your answer is "NO" and the medical condition is temporary, please indicate the date after which the candidate/member may safely be tested/return to work. Candidate may be tested/return to work after date listed:

\_\_\_\_\_

If your answer is "NO", and the medical condition is permanent, please indicate so by checking the box and stating the reason(s) below. Physician's remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Physician's Signature: \_\_\_\_\_ Physician Name: \_\_\_\_\_

Date of Examination: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Physician's Office Address: \_\_\_\_\_



## WESTAMPTON TOWNSHIP EMERGENCY SERVICES

780 Woodlane Road Westampton, NJ 08060 – (609) 267-2041

### Firefighter Essential Job Tasks

- (1) Wearing personal protective ensemble and SCBA, performing fire-fighting tasks (e.g., hose line operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry), rescue operations, and other emergency response actions under stressful conditions, including working in extremely hot or cold environments for prolonged time periods.
- (2) Wearing an SCBA, which includes a demand valve–type positive-pressure face piece or HEPA filter masks, which requires the ability to tolerate increased respiratory workloads.
- (3) Exposure to toxic fumes, irritants, particulates, biological (i.e., infectious) and nonbiological hazards, and/or heated gases, despite the use of personal protective ensembles and SCBA.
- (4) Climbing six or more flights of stairs while wearing fire protective ensemble weighing at least 50 lb. or more and carrying equipment/tools weighing an additional 20 to 40 lbs.
- (5) Wearing fire protective ensemble that is encapsulating and insulated, which will result in significant fluid loss that frequently progresses to clinical dehydration and can elevate core temperature to levels exceeding 102.2°F.
- (6) Wearing personal protective ensemble and SCBA, searching, finding, and rescue-dragging or carrying victims ranging from newborns to adults weighing over 200 lb. to safety despite hazardous conditions and low visibility.
- (7) Wearing personal protective ensemble and SCBA, advancing water-filled hose lines up to 2 1/2 in. in diameter from fire apparatus to occupancy [approximately 150 ft.], which can involve negotiating multiple flights of stairs, ladders, and other obstacles.
- (8) Wearing personal protective ensemble and SCBA, climbing ladders, operating from heights, walking or crawling in the dark along narrow and uneven surfaces, and operating in proximity to electrical power lines and/or other hazards.
- (9) Unpredictable emergency requirements for prolonged periods of extreme physical exertion without benefit of warm-up, scheduled rest periods, meals, access to medication(s), or hydration.
- (10) Operating fire apparatus or other vehicles in an emergency mode with emergency lights and sirens.
- (11) Critical, time-sensitive, complex problem solving during physical exertion in stressful, hazardous environments, including hot, dark, tightly enclosed spaces, which is further aggravated by fatigue, flashing lights, sirens, and other distractions.
- (12) Ability to communicate (i.e., give and comprehend verbal orders) while wearing personal protective ensembles and SCBA under conditions of high background noise, poor visibility, and drenching from hose lines and/or fixed protection systems (e.g., sprinklers)
- (13) Functioning as an integral component of a team, where sudden incapacitation of a member can result in mission failure or in risk of injury or death to civilians or other team members
- (14) Working in shifts, including during nighttime, that can extend beyond 24 hours





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# WESTAMPTON TOWNSHIP EMERGENCY SERVICES

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780 Woodlane Road Westampton, NJ 08060 – (609) 267-2041

## FORM

### Emergency Medical Technician Essential Job Tasks

- (1) **Lifting:** Lifting & moving a fully loaded stretcher (stretcher, patient, equipment) weighing a minimum of three hundred and fifty (350) pounds from ground level to a load level at patient compartment height, holding for a minimum of sixty (60) seconds, and safely securing the stretcher into the locked position with the assistance of one partner. Upon completion, reversing the process to unload the stretcher from the ambulance.
- (2) **Carrying:** Carrying of the primary EMS response bag, automated external defibrillator, and suction unit (approximately 50lbs) from the ambulance to the patient (distances of up to 0.25 mile, in certain circumstances) without assistance.
- (3) **Walking:** Walking extended distances without difficulty, without rest, while carrying heavy equipment, i.e. transferring a patient from an ambulance to a hospital emergency department.
- (4) **Fine Motor Skills:** Successfully performing fine motor skills in a moving ambulance without undue attempts, injury, or pain to patients, i.e. placement of an oral or nasal airway.
- (5) **Visualization:** Successfully visualizing small objects in poor lighting, i.e. visualizing a patient's pupils during a patient assessment in an ambulance or poorly lit atmosphere.
- (6) **Hearing:** Hearing and discerning faint noises with the aid of unpowered reproduction



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# WESTAMPTON TOWNSHIP EMERGENCY SERVICES

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780 Woodlane Road Westampton, NJ 08060 – (609) 267-2041

## DISCLAIMER OF LIABILITY FOR PHYSICAL ACTIVITY TESTING

**DO NOT WRITE BELOW THIS LINE AT THIS TIME**

**TO BE COMPLETED AT THE TIME OF THE FIREFIGHTER /  
EMERGENCY MEDICAL TECHNICIAN PHYSICAL ACTIVITY TEST**

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Participation in the emergency medical technician and/or firefighter physical agility test involves strenuous physical activities which require strength, endurance, and speed. You will be allowed to participate in the test only if you have been examined by a physician who certifies that you can safely perform the physical performance test without injury. Westampton Township has no knowledge of your physical condition or abilities and must therefore rely upon your representation and the representation of your physician that you can perform this test without injury. Your signature below indicates that you understand that you are assuming all risk connected with participating in this test, that you have been informed that Westampton Township assumes no risk or responsibility for any injury incurred during or as a result of your participation in the test, and that no significant changes have occurred in your medical condition since you were examined by the physician whose signature appears above.

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Candidate Signature

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Date

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Evaluator Signature

---

Date



## CPAT INFORMATION FOR FIREFIGHTER/EMT CANDIDATES:

The physical performance examination is designed to measure the degree of your physical fitness; emphasis is placed on physical strength, endurance (cardiovascular efficiency), and speed. The OBSTACLE COURSE consists of a single, continuous non-stop series of physical activities as described below.

Final score is determined by several factors: total elapsed time taken to complete the OBSTACLE COURSE, within a set period of time. If you do not follow directions and the pattern of the obstacle course, you may be required to re-start the course from the beginning, with only a brief rest period.

### OBSTACLE COURSE

You will be wearing a weighted vest (40 lbs.) throughout the OBSTACLE COURSE to simulate the protective clothing and gear worn at a fire scene. In the pictured outline of the course provided, the candidate is shown to start at the 2 1/2" hose drag in the upper right corner of the diagram. During the actual test, every candidate will begin at this point. The OBSTACLE COURSE is a timed event and candidates are to move continuously from start to finish as quickly as possible without running.

The obstacle course event begins by placing the end of a 2 1/2" supply line hose (55 lbs.) over one shoulder and across the chest. At the command "Ready, go," the hose is dragged a distance of 75 feet. The candidate then drops the hose and proceeds to the fire hydrant.

The fire hydrant has two outlets, with a hydrant cap loosely screwed onto one of the outlets. The candidate must unscrew the cap for that outlet and attach it onto the other outlet to a hand tight position. The candidate then proceeds to the K-12 saw.

The candidate lifts the K-12 saw (30 lbs.) from its box and carries it 37 1/2 feet out and around the right side of a cone and returns the saw to the box from which it was originally taken. The candidate then proceeds to the simulated 24' ladder fly raise.

Using a 3/8" rope, the candidate pulls downward on the rope in a controlled manner to raise a weight (42 lbs.) until it hits the top of the pulley from which the weight is suspended. The weight is then similarly lowered in a controlled manner until it rests in its starting position on the floor. The candidate then proceeds to the 50 pound high rise pack.

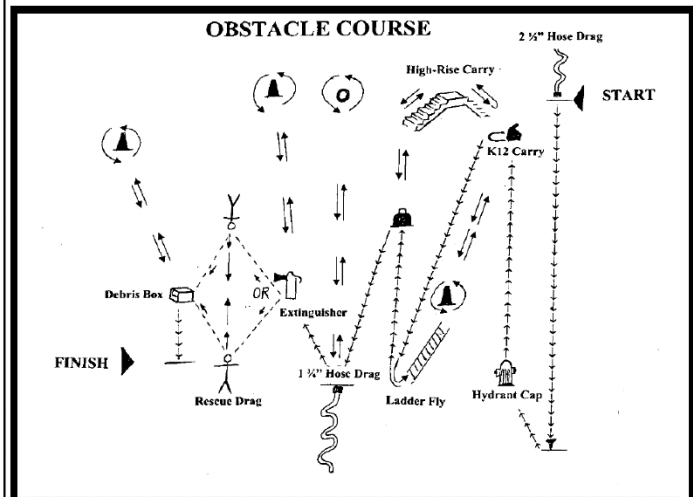
The candidate picks up the high rise pack (50 lbs.), using the shoulder strap or handgrip to support the weight. While carrying the high rise pack, the candidate proceeds to the stairs. Each climb and descent equals one cycle. The candidate must place a foot on each step and both feet on the ground at the completion of each cycle. The candidate completes 12 cycles before returning the high rise pack to its original location on the floor. The candidate then proceeds to the 1 3/4" hose.

The candidate picks up the nozzle end of the hose (50 lbs.), drapes the hose over the shoulder and across the chest, and drags it 62 1/2 feet to and around a vertical stanchion, and back 62 1/2 feet to the starting point. The candidate then proceeds to the 40 pound fire extinguisher.

Picking up the extinguisher (40 lbs.) with either hand, the candidate carries it 50 feet toward and around the right side of a cone and then back along the same path to its original location. The candidate then proceeds to the 165 pound mannequin.

The candidate holds the mannequin by straps attached to the back of the mannequin's neck, and drags it 36 feet while walking backward. The candidate then proceeds to a simulated debris box, weighing 50 pounds.

The candidate carries the debris box 37 1/2 feet to and around the right side of a cone and returns along the same path, placing the box back in its original location. The candidate then proceeds 10 feet to the finish line, and the OBSTACLE COURSE portion of the physical performance test is concluded.





# WESTAMPTON TOWNSHIP EMERGENCY SERVICES EMPLOYMENT APPLICATION

DATE: \_\_\_\_\_

## PERSONAL INFORMATION

FULL NAME: \_\_\_\_\_  
First Middle Last

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

SOCIAL SECURITY NUMBER (SSN): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

NJ DRIVERS LICENSE NUMBER: \_\_\_\_\_

## EMPLOYMENT ELIGIBILITY

ARE YOU LEGALLY ELIGIBLE TO WORK IN THE U.S.?  YES  NO

Proof of US Citizenship will be required upon employment.

ARE YOU A RESIDENT OF THE STATE OF NEW JERSEY?  YES  NO

ARE YOU A NJ CERTIFIED FIREFIGHTER?  YES  NO DFS# \_\_\_\_\_ Date of Issue: \_\_\_\_\_

ARE YOU A NJ EMT?  YES  NO NJEMT# \_\_\_\_\_ Date of Issue: \_\_\_\_\_

ARE YOU A NREMT, PA, or NY EMT?  YES  NO EMT# \_\_\_\_\_ Date of Issue: \_\_\_\_\_

DO YOU POSSESS A NJ UNIFORM FIRE CODE INSPECTOR CERTIFICATION?  YES  NO

DO YOU POSSESS A NJ FIRE INSTRUCTOR 1 CERTIFICATION?  YES  NO

DO YOU POSSESS A DEGREE OR 60 COLLEGE CREDITS?  YES  NO

ARE YOU A MILITARY VETERAN WITH A DD214?  YES  NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY?  YES\*  NO

\*IF YES, PLEASE EXPLAIN: \_\_\_\_\_

## EDUCATION

**HIGH SCHOOL:** \_\_\_\_\_ CITY / STATE: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

GRADUATE?  YES  NO DIPLOMA: \_\_\_\_\_

**COLLEGE:** \_\_\_\_\_ CITY / STATE: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

GRADUATE?  YES  NO DEGREE: \_\_\_\_\_

**OTHER:** \_\_\_\_\_ CITY / STATE: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

DEGREE/CERTIFICATION: \_\_\_\_\_

**OTHER:** \_\_\_\_\_ CITY / STATE: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

DEGREE/CERTIFICATION: \_\_\_\_\_

## PREVIOUS EMPLOYMENT

**EMPLOYER 1:** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite

\_\_\_\_\_ City State Zip Code

JOB TITLE: \_\_\_\_\_ Supervisor: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**EMPLOYER 2:** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

JOB TITLE: \_\_\_\_\_ Supervisor: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**EMPLOYER 3:** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

JOB TITLE: \_\_\_\_\_ Supervisor: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**EMERGENCY SERVICES VOLUNTEER/CAREER HISTORY**

**ORGANIZATION 1:** \_\_\_\_\_  
Company/Department

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

JOB TITLE: \_\_\_\_\_ Supervisor: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**ORGANIZATION 2:** \_\_\_\_\_  
Company/Department

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite

\_\_\_\_\_ City State Zip Code

JOB TITLE: \_\_\_\_\_ Supervisor: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**ORGANIZATION 3:** \_\_\_\_\_  
Company/Department

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite

\_\_\_\_\_ City State Zip Code

JOB TITLE: \_\_\_\_\_ Supervisor: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**ORGANIZATION 4:** \_\_\_\_\_  
Company/Department

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite

\_\_\_\_\_ City State Zip Code

JOB TITLE: \_\_\_\_\_ Supervisor: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

## REFERENCES

List name and telephone number of at least three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

**FULL NAME:** \_\_\_\_\_  
First Last

RELATIONSHIP: \_\_\_\_\_ YEARS KNOWN: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

**FULL NAME:** \_\_\_\_\_  
First Last

RELATIONSHIP: \_\_\_\_\_ YEARS KNOWN: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

**FULL NAME:** \_\_\_\_\_  
First Last

RELATIONSHIP: \_\_\_\_\_ YEARS KNOWN: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

## MILITARY SERVICE

**ARE YOU A VETERAN?**  YES  NO

BRANCH: \_\_\_\_\_ RANK AT DISCHARGE: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

TYPE OF DISCHARGE: \_\_\_\_\_

IF NOT HONORABLE, PLEASE EXPLAIN: \_\_\_\_\_



**SKILLS, QUALIFICATIONS, CERTIFICATIONS**

List special skills, qualifications, certifications (i.e. auto mechanic, computer certifications, advanced fire/EMS certifications). Be specific.

**SPECIAL ACCOMPLISHMENTS, PUBLICATIONS, AWARDS**

**LIST ANY ADDITIONAL INFORMATION YOU WOULD LIKE US TO CONSIDER**

# CANDIDATE CHECKLIST:

This page has been developed to assist the candidate in ensuring that all necessary documentation is returned:

- Include a current resume as part of your application package.
- Completed Westampton Township Emergency Services Application
- Include copies of the following certifications:
  - Driver's License, front and back
  - NJ DFS Firefighter Level I Certification showing issue date [For FF/EMT applicants]
  - NREMT, PA EMT, NY EMT, NJ EMT or MICP Certification showing date of expiration; we would also like proof of issue date if available; NR and NJ have mechanisms to show date of issue
  - AHA BLS or ARC HCP CPR Card
  - FEMA NIMS IS 100, 700, & 800
- Return signed Attestation Form with Application Package
- Appointment scheduled with personal physician to complete Form 101.40A; bring form completed by physician to Physical Agility Exam
- Have a copy of Form 101.40D; bring to Physical Agility exam

**Please do NOT include copies of any other certifications/licenses unless they fit the criteria above.**



**WESTAMPTON TOWNSHIP EMERGENCY SERVICES**  
**780 WOODLANE RD**  
**WESTAMPTON, NJ 08060**  
**(609) 267-2041**

**ATTESTATION FORM**

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I have read the position requirements and understand that this position includes assignments in fire prevention, fire suppression and emergency medical services.

I give the Employer the right to investigate all references and to secure additional information about me if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

The Employer is an Equal Opportunity Employer. The Employer does not discriminate in employment and no questions on this application are used for the purpose of limiting or excusing any applicant's considerations for employment on a basis prohibited by local, state, or federal law.

Name of Applicant \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

Date\_\_\_\_\_